



City of University Park Demolition Requirements

Plumbing Permit

1. Licensed/registered plumber must pull a permit to perform the sewer cap off.
2. Cap off to be done at property line or just inside so no large holes are left between alley and property line
3. Water connection must be left and must have a vacuum breaker at the hose bib

Demolition Permit

1. Apply for demolition permit
 - a. Pre-demolition Inspection **will be automatically scheduled within three (3) days of application submittal.** A failed inspection will result in a \$100.00 re-inspection fee.
 - b. Rat abatement letter
 - i. Must be for a period of at least 7 consecutive days immediately prior to demolition
 - c. Six foot (6') tall construction fence with erosion control in place, located around structure and completely on private property
 - d. All utilities including, telephone and cable, must be disconnected from the source. Under no circumstances may these cables be cut and wrapped around the power pole or left hanging
 - e. Sewer cap off and hose bib connection completed
2. Permit will be issued upon approval of pre-demolition inspection and submittal of rat abatement letter. Permit and rat abatement letter must be posted on front fence

Final Inspection **will be automatically scheduled within 14 days of issuance of permit.**

1. Lot must be **completely** cleared and graded so that it does not hold water
2. Existing privacy fences must be removed
3. Existing drive approaches may temporarily remain in place during construction as long as plans have been submitted for permit of new construction.

Remarks:

1. Salvaging prior to permit issuance is acceptable for interior only. Window and door removal cannot be completed until fence is in place, permit has been issued
2. Permit and rat abatement letter shall be posted on front fence until final inspection. Failure to do so will result in stop work order
3. If there is no water meter on site, water trucks may be used or a temporary meter can be obtained from the Utility Billing Department
4. Fence to be removed within 5 days after final inspection approval unless active building permit exist