

RESOLUTION NO. 96-11 .

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PARK, TEXAS, AMENDING RESOLUTION NO. 94-2 ESTABLISHING COMMERCIAL FILMING FEES; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PARK, TEXAS.

SECTION I. That Resolution No. 94-2, as heretofore amended, be, and the same is hereby, further amended by adding Section VII “Commercial Filming Fees” as follows:

“VII. COMMERCIAL FILMING FEES

A. Small productions (3 or less vehicles on site)

1. Filming permit application fee.....\$25.00
2. Rental of City Parks (See Section VI).

B. Large productions (4 or more vehicles on site)

1. Filming permit applicant fee.....\$200.00
2. Filming Fees
First day of filming (or fraction).....\$200.00
Each additional day of filming.....\$ 50.00
3. Permit revision fee.....\$ 50.00
4. Rental of City Parks (see Section VI)”

SECTION 2. This resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

See Code of Ordinances No. 96/18 for specific requirements.

CITY OF UNIVERSITY PARK FILMING FEES

COMPANY NAME _____ DATE _____

FILM DATE _____

The following fees are estimated based on the number of filming days. You will be billed or reimbursed for any necessary adjustments.

\$ _____ \$200 Non-refundable Filming Permit Application Fee

\$ _____ \$200 For First Day (or fraction thereof) of Filming

\$ _____ \$ 50 For Each Additional Day (or fraction thereof)

\$ _____ \$ 40 Per Hour Per _____ Police Personnel for _____ hours

\$ _____ \$ 35 Per Hour Per _____ Fire Personnel for _____ hours

\$ _____ \$ 25 Per Hour Per _____ Maintenance Personnel for _____ hours

\$ _____ Other charges – Specify _____

\$ _____ TOTAL ADVANCE FEES RECEIPT NUMBER _____

\$ _____ PERFORMANCE BOND

POLICE	HRS.	RATE	AMOUNT	FIRE	HRS.	RATE	AMOUNT
<hr/>							
<hr/>							
<hr/>							
				MAINT.	HRS.	RATE	AMOUNT
<hr/>							
<hr/>							
<hr/>							

COMPUTATION OF ACTUAL CHARGES

Film Permit Application Fee	\$	200.00
Film Permit Fee (\$200 / 1 st day; \$50/each additional day)	\$	_____
Total Police Department Personnel Fees	\$	_____
Total Fire Department Personnel Fees	\$	_____
Total Maintenance Personnel Fees	\$	_____
Material and Equipment	\$	_____
Other Charges	\$	_____
Sub Total	\$	_____
Less Deposit	\$	_____
Amount to Bill / Refund	\$	_____

FILM COORDINATOR: _____ DATE _____

**CITY OF UNIVERSITY PARK
APPLICATION FOR FILMING PERMIT**

**FILM COORDINATOR, City of University Park,
3800 University Blvd., University Park, TX 75205 214-987-5305 (fax) 214-987-5309**

1. Company: _____
Address: _____

Company Official Authorizing Application: _____

Phone Number of Official: _____

Name of Designated Agent for Service or Process:

Address / Phone Number: _____

2. Contact Person: _____ Phone _____

Address: _____

3. Location of Filming Activity: _____

4. Filming Dates: _____ Times: _____

5. Type of Filming: _____

Commercial Stills _____ Television _____ Video _____ Student _____
Educational _____ Motion Picture _____ Non-Profit _____ other _____

5. City Services Requested (including Police and Fire):

7. Provide the number of each type of vehicle and equipment to be used:

Cast / Crew _____ Cars _____ Trucks _____ Vans _____
Camera Cars _____ Catering _____ Ancillary Vehicles _____
Motor homes _____ Other _____

8. For motion pictures and television productions, list name of feature and celebrities; for commercial list name of product, advertising agency and/or celebrities:

9. Person or persons on location responsible for company's adherence to and conditions of permit: _____

10. Describe in detail the nature of the proposed filming, use of animals, stunts, etc. List all locations, dates and times (attach additional sheets if necessary):

11. Attach a simple plot plan indicating location of roadways, parking, structures, and access points in area of filming and how location of equipment, vehicles and filming activities will relate to them.

12. Attach Certificates of Insurance for minimum of \$1,000,000 for liability insurance coverage. Contractual indemnity coverage must be included in the liability insurance coverage. Attach proof of coverage in conformance with all applicable federal and state requirements for Worker's Compensation Insurance for all persons operating under the film permit.

13. Submit completed Filming Permit Neighborhood Impact Notification Form. A copy of this form must be given to all residents and businesses within a 300 ft. radius of the filming location as well as to residents and businesses adjacent to requested parking areas. Proof of notification must be submitted with permit application.

14. Please provide the shooting schedule for each location on a daily basis:

Signature of Applicant: _____ **Date:** _____

CITY OF UNIVERSITY PARK
FILMING PERMIT REVISION FORM

Film Coordinator
3800 University Blvd.
University Park, TX 75205
214-987-5305
214-987-5309 fax

Please provide the following information. Application revision fee is \$50.00. All terms and conditions of original application shall remain in effect. A maximum of two application revisions are allowed. Any additional changes thereafter shall require applicant to submit a new application.

Date: _____ Time: _____ Permit # _____

Company: _____

Address: _____

Representative: _____

Title: _____

Phone: _____ Local Contact: _____

Describe change in filming permit requested:

Revision Approved: _____ Revision Modified: _____ Revision Dated: _____

Film Coordinator: _____ Date: _____

City Manager / Designee: _____ Date _____

CITY OF UNIVERISTY PARK
FILMING PERMIT
NEIGHBORHOOD IMPACT NOTIFICATION FORM

When requesting a film permit for large productions, written notification must be given to all residents or businesses within 300 ft. radius of the filming activity as well as any residents or businesses whose property is adjacent to requested parking areas. **Residents and businesses must be provided with a copy of this form.** Filming company representatives must fully respond to any questions an individual might have regarding the contacts between the impacted residents and businesses and the filming company.

Filming will occur at (location): _____

Name of Film Company: _____

Date (s) of Filming: _____

Times of Filming: _____

Description of Filming Activity: _____

Film Company Representative on Location: _____

On Location Phone: _____

Company Address: _____

Company Phone: _____

If any problems or concerns arise, please contact the film company's representative listed above. If they do not sufficiently resolve the problem, contact the City of University Park Film Coordinator at 214-987-5305 during regular business hours.