



City Of University Park

Block Party Application Form

Block parties are a great way to meet your neighbors and discuss issues of relevance to the neighborhood. Members of the Police and Fire Departments, as well as other City personnel, are available to speak and answer questions at block parties on request. The City will also provide traffic cones and signs to close the block to traffic. Block parties are not permitted on major thoroughfares or on October 31st.

To make arrangements for a block party, please fill out the application below and return to the City Of University Park. Applications must be returned **at least three (3) working days in advance** to:

**City Of University Park
Attn: Traffic Division
3800 University Blvd.
University Park, Texas 75205
Phone: (214) 987-5430
Fax: (214) 987-5431**

Name: _____ Phone: _____

Address: _____

Block Party Date: _____ Beginning Time: _____ Ending Time: _____

Area to be Blocked: _____

Please note: A City employee will deliver the necessary cones and signs to your address between 7:00 a.m. and 2:30 p.m. on the first business day prior to the event. You are responsible for setting up the equipment before your event and taking it down after the event. (Please read the attached instructions) We will collect the cones and signs from the same location they were delivered to on the first business day following the event.

Delivery Date: _____ Collection Date: _____

Applicant Signature: _____ Date: _____

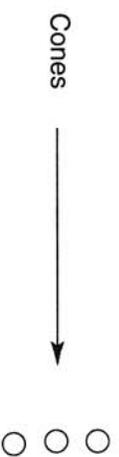
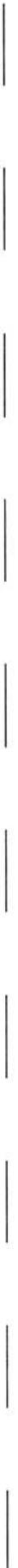
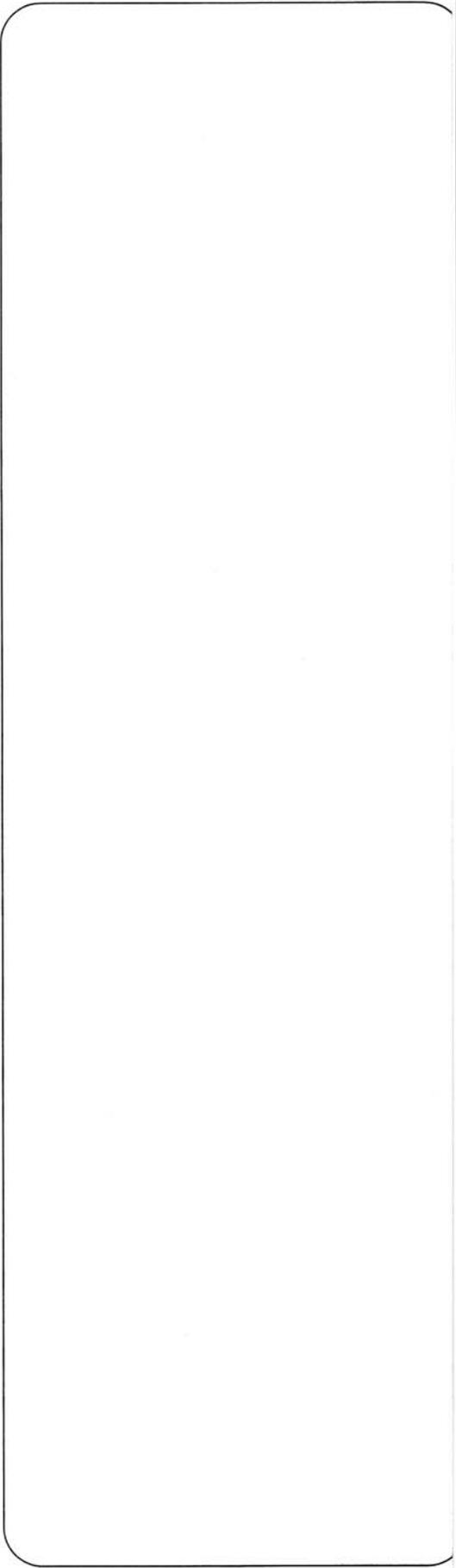


City Of University Park

Block Party Barricade Instructions

- The City Of University Park will deliver six (6) orange traffic cones and two (2) “Neighborhood Event” signs to the address provided on your application between 7:00 a.m. and 2:30 p.m. on the first business day prior to the event.
- The Block Party applicant is responsible for setting up and removing the traffic cones and signs from the street.
- Traffic cones and signs may be placed on the street no earlier than one (1) hour before the party is scheduled to begin.
- Traffic cones and signs should be removed from the street no later than one (1) hour after the party is scheduled to end.
- At least one person must be on the street at all times while the street is blocked. **IMPORTANT: Emergency vehicles and block residents must be allowed access to the block. Please have someone available at all times to remove the traffic cones and signs if necessary.**
- The City Of University Park will collect the traffic cones and signs from the same location they were delivered to on the first business day following the event.
- Please refer to the attached diagram for proper placement of the cones and signs to block traffic on the street.

Enjoy Your Party!



UNIVERSITY PARK



BLOCK PARTY BARRICADING

PROCEDURE