

Option 4

Request Deferred Disposition

Deferred Disposition is a form of probation and is up to the discretion of the Judge as to whether it will be granted. Should the request be granted and successfully completed, the charge will be dismissed at the end of the probationary period. **You may only request deferred by mail or on your initial appearance date and time.**

The defendant WILL be ordered to pay a fee and court cost.

You may be considered for Deferred Disposition by the Judge if:

- You are at least 18 years of age and not a high school student.
- You do not have a CDL license currently or at the time of the violation.
- You are not currently participating in a Deferred Disposition in any court.
- Your current citation cites no more than one moving violation.
- You are not charged with speeding in excess of 24 mph over the posted speed limit, nor with a construction zone violation.
- Defensive Driving may be imposed as a condition of probation.
- I understand that if I was 24 years of age or younger at the time of the violation, I am also required to complete an approved Driving Safety Course within my deferment period and submit the certificate to the court.

Deferred Disposition - Mail request form:

I wish to enter a plea of Guilty No Contest

Citation #: _____ Violation: _____

I waive my right to a jury trial and request deferred disposition.

I waive my right to examine the State's file.

I understand that if I comply with each and every condition of this order this case shall be dismissed and shall not be reported as a conviction.

I further understand that I am eligible to request Deferred Disposition for only one violation at a time.

Signature _____

Address _____

City _____ State _____ Zip Code _____

Approved _____

Denied _____

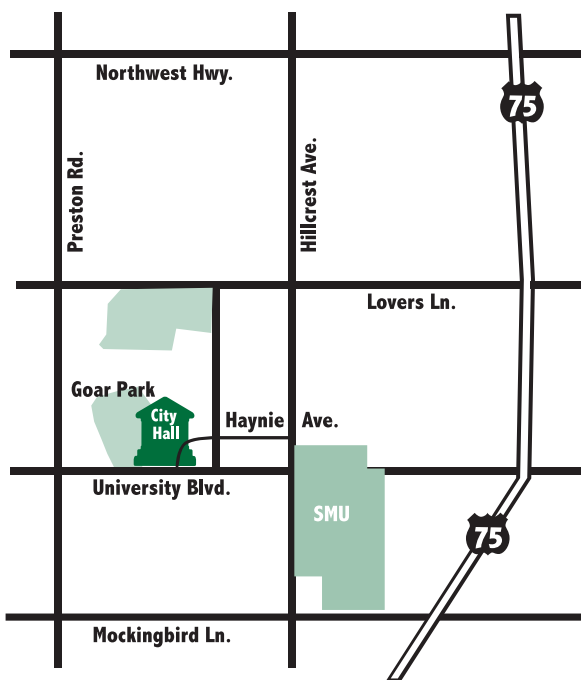


City of University Park, Texas

Municipal Court

3800 University Boulevard
University Park, Texas 75205

Located on the corner of Haynie Avenue
and University Boulevard



Business Hours:

Monday through Friday

8:00 a.m. - 5:00 p.m.

Phone 214-987-5331

Court is held every Wednesday at 5:30 p.m.

Visit the Website at www.uptexas.org to:

- Locate fine amounts
- Make online payments
- View dress code



City of University Park, Texas

Understanding Your Citation

- Appearance Date
- Instructions for Juveniles
- Fines and Dismissals
- Driving Safety Course
- Deferred Disposition

Responsibility to Appear

Defendants must enter a plea on or before their initial appearance date. The initial appearance date and time is located on the top of your citation.

You may enter your plea in person, by mail, or on your assigned court date.

Please allow two business days before appearing to request a compliance dismissal, pay the fine amount, or request a driving safety course.

Failure to appear on or before your initial appearance date may result in a warrant being issued for your arrest, additional charges for failure to appear, and an increase of fines.

Special Instructions for Juveniles (ages 10-16)

Persons aged 10 -16 must appear in person, in open court, WITH A PARENT or legal guardian on their assigned date. Payment of the fine prior to the court setting is not allowed.

To request a compliance dismissal (insurance, expired registration or inspection) a juvenile must come to the Court office WITH A PARENT or guardian during business hours prior to or on their initial appearance date.

Option 1

Pay Fine

Appear In Person

Come to the University Park Municipal Court Office during business hours. ONLY the defendant or attorney on file may enter a plea. Defendant's parents or guardian may not enter a plea or appear in court in place of defendant.

Appear By Mail

You may submit your payment and plea by mail (not applicable to juveniles.)

1. On your citation, check the appropriate plea and sign your name.
2. Send the plea, check or money order and payment in full payable to: City of University Park

Entering a No Contest or Guilty Plea and payment in full will result in a final conviction. Once you mail in your payment, it will not be necessary to appear.

Mail to: 3800 University Boulevard
University Park, Texas 75205

Online Payment Option:

www.municipalonlinepayments.com/universityparktx

Common Violation Fine Amounts

Speeding (30 mph zone)		School Zone (20 mph zone)	
Speed	Fine	Speed	Fine
31-35	\$183.00	21-30	\$221.00
36-40	\$193.00	31-35	\$243.00
41-45	\$203.00	36-40	\$295.00
46-49	\$223.00	41-45	\$324.00
50-59	\$243.00	46-50	\$324.00
60-over	\$299.00	50-over	\$324.00

Ran Red Light \$190.00
Ran Stop Sign \$190.00
No Driver's License \$158.00

For a complete listing of fine amount visit: www.uptexas.org

Possible Compliance Dismissals

If you were issued a citation for any of the violations listed below, your case may be eligible for a dismissal. ALL conditions must be met including proof of compliance submitted.

Offense	Fine	Dismissal
Expired Driver's License	\$117.00	\$10.00
Fail to Display Driver's License	\$133.00	\$10.00
Expired Registration	\$130.00	\$20.00
Fail to Maintain Financial Responsibility	\$266.00	No fee

Expired Driver's License: Present evidence of remedied expired driver's license on your initial appearance date.

Fail to Display Driver's License: Present a driver's license that was valid at the time of the arrest on your initial appearance date.

Expired Registration: Present evidence of remedied expired registration within 20 working days or before the first court appearance. Defendant must show proof of payment of late registration fee to the county assessor-collector.

FMFR: Provide proof of policy covering the car at the time the citation was issued.

Option 2

Request a Trial

To contest a citation and plead not guilty, you must appear IN PERSON at the Municipal Court on your appearance date. Or, you may retain an attorney, who MUST then submit a letter of representation to the Court by your initial appearance date. Court hearings CANNOT be scheduled by phone. To enter a not guilty plea by mail check the appropriate plea on your citation and sign your name.

Option 3

Request the Driving Safety Course

You may be able to require that this charge be dismissed by successfully completing a driving safety course or a motorcycle operator training course. You will lose that right if, on or before your appearance date, you do not provide the court with notice of your request to take this option; C.C.P. Art. 45.0511 (q) You may not take a course prior to notifying the court.

You are not eligible to request a DSC if you:

- Hold a commercial Driver License
- Are charged with speeding 24 miles or more over the speed limit
- Are charged with speeding in a construction zone
- Are charged with passing a school bus
- If you have taken a DSC within the last 12 months to dispose of a citation (calculated from the date of the last course completion to the date of your current citation.)

If eligible, you may select this option by providing all four of the following:

1. REQUIRED FEE: Moving violations \$109.10 (not all violations qualify) OR Speeding in a school zone \$134.10
2. A copy of your valid Texas driver's license.
3. A copy of a current insurance policy listing you as a driver
4. Complete the affidavit

Driving Safety Course-Mail request form:

I wish to enter a plea of Guilty No Contest

Citation #: _____ Violation: _____

I waive my right to a jury trial, and request a 90 day deferment to complete a Driving Safety Course. I understand that this plea enters a guilty judgment, and this judgment will be removed and no conviction will appear on my record upon submitting the following: 1) Texas approved completion certificate and 2) a certified copy of my driving records as maintained by the Texas Department of Public Safety and 3) a notarized affidavit.

Signature _____

Address _____

City _____ State _____ Zip Code _____

Affidavit (must be notarized)

I, _____, state under oath that on the date of my request for a driving safety course/motorcycle operator training course in the above citation that I was not taking such a course nor had I completed one within the 12 months preceding the date of my current offense that is not shown on my driving record as maintained by the Texas Department of Public Safety (or as maintained by the state that issued my driver's license - active military duty personnel only.)

Defendant's Signature: _____

Sworn and Subscribed before me, the undersigned authority,

on this the _____ day of _____, 20____.

Notary Public in and for the State of Texas